OPEN ENROLLMENT 2018

Due to Health Care Reform, the open enrollment process will be modified. The District will require all 30+ hour employees to complete and return this form, certifying that all plan notices were provided.

Requested change to Medical Plan: (circle your changes)

Plan: PPO 1,500 HDHP $2,700 Waive Coverage

Coverage: Single Employee + Spouse Employee + Kids Family

Requested change to Dental Plan: (circle your changes)

Plan: Drop Add No Change

Coverage: Single Family

Requested change to Vision Plan: (circle your changes)

Plan: Drop Add No Change

Coverage: Single Employee + Spouse Employee + Kids Family

Requested change to Voluntary Life/Dependent Life/AD&D: (circle your changes)

Plan: Drop Add No Change

Flexible Spending Account: **You must re-enroll each year** – (circle one)

Unreimbursed Medical Expenses Dependent Care Expenses

My signature on this form certifies that I have received and read the printed material explaining my employer's flexible benefits program. I understand that by signing and submitting this form I am making a binding decision which cannot be changed or revoked during the plan year unless there is a change in my family status (e.g., marriage, divorce, birth, or adoption of a child, or termination of spouse's employment). I understand changes in election allowed due to a qualifying change in family status must be made no later than 30 days after the date of the qualifying change in status. I authorize my employer to redirect my salary according to this agreement and I will review my paycheck to verity that my employer has made appropriate withholding consistent with my election.

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Employee Signature **Date**

If you are waiving coverage, please provide a copy of your insurance card. Remember all District criteria for waiving benefits must be met.

Should you elect a change to your Medical, Dental, Vision or Voluntary Life/Dependent Life/AD&D benefits and an enrollment form is necessary, the appropriate form will be provided to you.

All requests are due to the Administration Office by May 18, 2018.